



**ANDREW M. CUOMO**  
Governor

**SHELTON J. HAYNES**  
Acting President & CEO

**BOARD OF DIRECTORS**

RuthAnne Visnauskas, Chair, Commissioner of NYSHCR  
Robert F. Mujica Jr., Director of BUDGET  
Conway S. Ekpo  
Jeffrey R. Escobar  
David Kapell  
David Kraut  
Howard Polivy  
Michael Shinozaki

**MINUTES OF THE SEPTEMBER 14, 2020 MEETING OF THE  
ROOSEVELT ISLAND OPERATING CORPORATION BOARD OF DIRECTORS**

A meeting of the Board of Directors was held via videoconference on September 14, 2020 at 5:30 p.m.<sup>1</sup>

**Directors Present:**

Linda Manley	Representing RuthAnne Visnauskas, RIOC Chair and Commissioner, the New York State Division of Housing and Community Renewal
Erica Levendosky	Representing Robert F. Mujica, Director, the State of New York Division of Budget
Conway Ekpo	Director
Jeffrey Escobar	Director
David Kapell	Director
David Kraut	Director
Howard Polivy	Director
Michael Shinozaki	Director

**Officers and Staff Attending:**

Shelton J. Haynes	Acting President/Chief Executive Officer
John O'Reilly	Vice President/Chief Financial Officer
Gretchen K. Robinson	Vice President/General Counsel
Anthony Amoroso	Assistant Director of Public Safety Department
Kevin Brown	Director of Public Safety Department
Arthur G. Eliav	Associate General Counsel
Muneshwar Jagdharry	Assistant Chief Financial Officer/Comptroller

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<sup>1</sup> The RIOC Board Meeting commenced following a public comments reading. The public comments were submitted to RIOC in writing prior to the Board meeting. The public comments period was not part of the meeting.

1 Chair's Designee Ms. Linda Manley called the Board meeting to order at 5:40 p.m. The roll  
2 was called, and a quorum found to be assembled and present.

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6 **APPROVAL OF MINUTES**

7  
8 The first item of business was the approval of the minutes of the July 2, 2020 meeting of the  
9 RIOC Board of Directors. The proposed draft of the July 2, 2020 meeting minutes had been  
10 previously distributed to all Board members for their consideration.

11  
12 Upon a motion duly made, seconded and carried by unanimous votes in favor (Ms. Manley,  
13 Ms. Levendosky, Mr. Ekpo, Mr. Escobar, Mr. Kapell, Mr. Kraut, Mr. Polivy and Mr. Shinozaki), the  
14 minutes were **APPROVED** and ordered filed.

15  
16 The second item of business was the approval of the minutes of the August 5, 2020 meeting  
17 of the RIOC Board of Directors. The proposed draft of the August 5, 2020 meeting minutes had  
18 been previously distributed to all Board members for their consideration.

19  
20 Upon a motion duly made, seconded and carried by unanimous votes in favor (Ms. Manley,  
21 Ms. Levendosky, Mr. Ekpo, Mr. Escobar, Mr. Kapell, Mr. Kraut, Mr. Polivy and Mr. Shinozaki), the  
22 minutes were **APPROVED** and ordered filed.

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26 **NEW BUSINESS ITEM #1**

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28 The first item of new business was the Presentation of Proposed Budget FY 2021-22.

29  
30 Mr. John O'Reilly stated the Proposed Budget for FY 2021-22 was discussed at the Audit  
31 Committee Meeting on September 3, 2020. He mentioned the audit committee was pleased with the  
32 presentation of the proposed budget. He further added the proposed budget was submitted to the  
33 Department of Budget on July 15<sup>th</sup> in which RIOC provided satisfactory answers to their questions.

34  
35 Mr. O'Reilly explained the Budget approval process, noting that modifications are anticipated before  
36 its final version is presented to the Board in December.

37  
38 Mr. O'Reilly presented highlights of the proposed budget for FY 2021-22. He briefly  
39 discussed capital projects expenses, revenues, personnel expenses and extraordinary expenses and  
40 explained the reasons for variances in the budget.

41  
42 Mr. O'Reilly noted that RIOC's proposed budget FY 2021-22 projects a revenue decrease of  
43 7.78% over the approved Budget FY 2021-22. The decrease is mainly due to the delay of a grant in  
44 the amount of \$2,964,000 for the Bike Ramp project, which will commence in FY 2022-23. He  
45 explained that current year Tramway revenues are projected to decrease by \$4,948,000  
46 mainly due to the \$2.00 fare that RIOC currently receives from MTA New York City Transit (NYCT)  
47 for Tram rides instead of the current charge of \$2.75 that NYCT collects for such ridership; and the  
48 reduced ridership due to the Covid-19 Pandemic.

1 Mr. O'Reilly mentioned from a salary perspective, RIOC is budgeting \$7,900,000 dollars in  
2 salary for the year end budget 2022 compared to \$8,000,000 dollars. He noted the decrease is due to  
3 the workforce reduction in the Capital Planning and Projects department. He further added that  
4 professional services related to the internal control assessment which RIOC's external auditors will  
5 be conducting; and the increase in expenses of insurance for the Tram. Mr. O'Reilly noted that  
6 RIOC is communicating with Battery Park City Authority and their broker for guidance. The cash  
7 flow, however, will be positive for the year, even with the increase in expenses and insurance. In  
8 response to Ms. Manley's question, Mr. O'Reilly mentioned approval of the budget will take place  
9 during the December board meeting.

10  
11  
12 Director Polivy noted that the Proposed Budget for FY 2021-22 was discussed at the Audit  
13 Committee Meeting on September 3, 2020; and that the Budget is accessible to the public. He  
14 thanked RIOC's Chief Financial Officer, John O'Reilly, and the finance department for the budget  
15 preparation.

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19 **ACTING PRESIDENT'S REPORT**

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21 Mr. Shelton J. Haynes expressed his gratitude to John O'Reilly and his team for their efforts  
22 on the budget. He mentioned the Fall for Arts festival scheduled for September 26<sup>th</sup>, and added that  
23 this year's event will be monitored closely due to COVID19 concerns.

24  
25 RIOC will continue to be more accessible to residents and new initiatives will be taken to  
26 resolve any island concerns – such as Town Hall meetings and the creation of subcommittees. Mr.  
27 Haynes announced that the first Town Hall will take place either late September or October to address  
28 bike safety.

29  
30 He mentioned the permitting process is now available and that RIOC will waive permitting  
31 fees for residents as a sign of good faith. Sportspark pool has been reopened and has received great  
32 feedback from other entities.

33  
34 Mr. Haynes mentioned sixteen Public Safety Officers have successfully completed the Peach  
35 Officer Course; as well as the promotion of two officers to Detective. He further added Human  
36 Resources and the Legal Department have successfully renegotiated union bargaining agreements.

37  
38 Under the supervision of Cyril Opperman, the Transportation Department will have buses  
39 provide ongoing service to Manhattan during the pandemic. And, in an effort to increase  
40 communication efforts, RIOC's newsletter will highlight staffers and news of the corporation; further  
41 adding an increased presence on social media and the RIOC Advisories platform.

42  
43 He expressed his appreciation for the Youth Center's leadership as they implemented a great  
44 safety plan for the participants along with their staff.

45  
46 Mr. Haynes then provided updates on RIOC's construction projects. Blackwell House will be  
47 completed and opened in late October. Regarding Hope Memorial, contractors have mobilized and  
48 the project is expected to be completed later this year. The Tram Elevators will be completed in late

1 March 2021; and the Rip Rap project will be completed during the month of December. Mr. Haynes  
2 again expressed his gratitude to RIOC's Owner's Representative for their efforts.  
3

4 Finally, he remarked that RIOC will continue to assess the corporation by conducting surveys  
5 and SWOT analyses. In regard to Mr. Shinozaki's question, Kevin Brown responded that the families  
6 of Public Safety Officers who recently passed away will plan memorial services in their honor on  
7 Roosevelt Island. Mr. Haynes mentioned Human Resources will provide statics to highlight employee  
8 mobility within the organization as several employees were promoted. Department directors will  
9 participate in the upcoming Operations meeting to introduce themselves to the public.  
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14 **COMMITTEE REPORTS**

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16 **AUDIT COMMITTEE**

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18 The Audit Committee did met September 3, 2020.  
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20 **GOVERNANCE COMMITTEE**

21  
22 The Governance Committee did not meet.  
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24 **OPERATIONS ADVISORY COMMITTEE**

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26 The Operations Advisory Committee did not meet.  
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28 **REAL ESTATE DEVELOPMENT ADVISORY COMMITTEE**

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30 The Real Estate Development Advisory Committee did not meet.  
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32 **PUBLIC SAFETY REPORT**

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36 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms. Manley,  
37 Ms. Levendosky, Mr. Ekpo, Mr. Escobar, Mr. Kapell, Mr. Kraut, Mr. Polivy, and Mr. Shinozaki), the  
38 meeting was adjourned at 6:49 p.m.  
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Gretchen K. Robinson, Secretary