



KATHY HOCHUL
Governor

SHELTON J. HAYNES
President & CEO

BOARD OF DIRECTORS

RuthAnne Visnauskas, Chair, Commissioner of NYSHCR
Robert Megna, Director of BUDGET
Fay Christian
Conway S. Ekpo
David Kraut
Howard Polivy

Agenda Item V, 5. April 3, 2023

PROPOSED RESOLUTION

**AUTHORIZATION TO ENTER INTO CONTRACT WITH
NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC.
FOR CLEANING SERVICES AT RIOC'S FACILITIES**

RESOLVED by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York ("RIOC"), as follows:

- Section 1. that RIOC is hereby authorized to enter into contract with New York State Industries for the Disabled, Inc. for cleaning services at RIOC's facilities, upon such terms and conditions substantially similar to those outlined in the Memorandum from Jeugee Perez to Shelton J. Haynes/Board of Directors dated March 28, 2023, attached hereto;
- Section 2. that the President/Chief Executive Officer or President's designee is hereby authorized to take such actions and execute such instruments as deemed necessary to effectuate the foregoing; and
- Section 3. that this resolution shall take effect immediately.



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MEMORANDUM

TO: RIOC Board of Directors & Shelton J. Haynes, President/CEO

FROM: Jeugee Perez, Assistant Director of Operations

DATE: March 28, 2023

RE: NYSID Custodial Services Contract

Background

RIOC has contracted with the New York State Industry for the Disabled (**NYSID**) for janitorial services at our indoor facilities since 2016. The firm is considered a preferred vendor through the NYS OGS purchasing system and provides opportunities for disabled individuals to learn skills necessary for job performance and the ability to gain steady employment. Their status as a preferred vendor obviates the competitive procurement process detailed in Article XI, Section 162 of State Finance Law.

Our experience with NYSID has been positive, and their services were instrumental during the pandemic to keep public accommodation spaces and offices disinfected. Furthermore, their detailed disinfecting services during the peak of the pandemic kept our offices reliably open.

Description of Need

RIOC would like to continue to engage NYSID to appropriately disinfect all areas to maintain a clean environment. To continue to provide a high level of quality of service, a supervisor and appropriate staff will be on site each day (Monday - Friday) to perform all tasks under the contract.

Additionally, Sportspark's areas of service have increased due to the reallocation of functional space within the facility. As such, several areas will require additional care to ensure sufficient upkeep.

Scope of Work

The contract sum increased from previous years. Reasons for the increase are: Department of Labor prevailing wage rates, standards of performance, square footage serviced, and the cost of supplies due to inflation.

Examples of the cleaning services that NYSID is expected to perform include the following:

- Clean and disinfect all frequently touched areas such as: doorknobs, keypads, countertops, etc.
- Daily collection and removal all trash from respective wastebaskets and trashcans within each RIOC managed Facility.

Facilities included are listed below:

- | | | | |
|-------------------|----------------|-------------------|----------------|
| ○ Sports Park | (250 Main St.) | ○ Good Shepherd | (543 Main St.) |
| ○ Blackwell House | (500 Main St.) | ○ Cultural Center | (548 Main St.) |
| ○ Youth Center | (506 Main St.) | ○ Public Safety | (550 Main St.) |
| ○ Main Office | (524 Main St.) | ○ Warehouse | (680 Main St.) |

Full daily floor cleaning, including mopping all hard floor areas and vacuuming all carpeted areas.

Recommendation and approval

Based on the above, RIOC recommends that the Board of Directors authorize and approve entering into a contract with NYSID for a one-year contract beginning on May 1, 2023, with three (3) additional one (1) year options to renew at the rate of \$635,653.14 annually.