



KATHY HOCHUL
Governor

SHELTON J. HAYNES
President & CEO

BOARD OF DIRECTORS
RuthAnne Visnauskas, Chair, Commissioner of NYSHCR
Robert Megna, Director of BUDGET
Fay Christian
Conway S. Ekpo
David Kraut
Howard Polivy

Agenda Item V, 6. April 3, 2023

PROPOSED RESOLUTION

**AUTHORIZATION TO ENTER INTO CONTRACT WITH
BRIGHTVIEW LANDSCAPES, LLC FOR LANDSCAPING SERVICES**

RESOLVED by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York (“RIOC”), as follows:

- Section 1. that RIOC is hereby authorized to enter into contract with BrightView Landscapes, LLC for landscaping services at RIOC’s facilities, upon such terms and conditions substantially similar to those outlined in the Memorandum from Matthew Kibby to Shelton J. Haynes/Board of Directors dated March 28, 2023, attached hereto;
- Section 2. that the President/Chief Executive Officer or President’s designee is hereby authorized to take such actions and execute such instruments as deemed necessary to effectuate the foregoing; and
- Section 3. that this resolution shall take effect immediately.



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MEMORANDUM

TO: RIOC Board of Directors/Shelton J. Haynes, President/CEO
FROM: Matthew Kibby, Director of Horticulture and Grounds
DATE: March 28, 2023
RE: RFP 23-38216 - Landscape Services

Background

There are approximately 20 acres of landscaped areas on Roosevelt Island. As the Island develops, the landscape must as well. Such is the case with all common areas within the island and the new renovations of Southpoint Park, Sportspark, and Lighthouse Park (with the new Nellie Bly monument “The Girl Puzzle). As these landscapes develop, attention to detail and the use of proper horticultural practices is required.

Description of Need

We would now like to engage a firm to provide landscaping services for the identified Island areas, providing a higher level of services than we are able to provide in-house, such as proper pruning, weeding and plant care. The contract with the selected firm will include four optional years for renewal. This would allow for the RIOC Grounds Department to focus on the cleanliness of all other island areas, increase maintenance of high traffic areas, comfort stations and other indoor public facilities.

Scope of Work

The selected firm will be responsible for managing the full 20 acres of the island including Southpoint Park, Lighthouse Park, Blackwell Park, all plant beds, etc. The scope of the work will include, *inter alia*, edging, pruning, reseeding, integrated pest management program, weed and fungus control, fertilization, and aerification.

Procurement

RIOC posted a Request for Proposal (23-38216) for Landscaping Services in the New York State Contract Reporter on January 9, 2023. On January 17th, RIOC held a mandatory walk through to ensure each bidder possessed a solid understanding of the island’s landscape areas. On February 15, 2023, RIOC received 6 submissions, with 3 firms successfully provided a full submission (see *Chart I*). Based on our evaluation criteria and the best value for services provided in the RFP, Brightview Landscapes received the highest cumulative rating score of 88.4

Chart I

BIDDING COMPANIES:	
Respondent Firms	Total Points
Brightview	88.4
Kelly's Crew	83.3
7 Seas Infratech	68.9

Recommendation

Brightview Landscapes received the highest total points in two notable categories: “Experience and Qualifications” and “Ability to Perform the Required Services.” Specifically, Brightview Landscapes demonstrated through its proposal and staffing plan the best understanding of RIOC’s needs. They are a nationally known firm who has many accounts such as Governor’s Island, St. Petersburg pier, the Bellagio Hotel in Las Vegas, and the Massachusetts Institute of Technology in Boston.

Based on the above, management recommends that the Board of Directors authorize entering into a contract with Brightview Landscapes, LLC. for a one-year not-to-exceed contract with three (3) additional one-year options to renew at the rate of \$ 155,000 per year.