

**ROOSEVELT ISLAND
OPERATING CORPORATION**
of The State of New York



Andrew M. Cuomo
Governor

Charlene M. Indelicato
President/Chief Executive Officer

Frances A. Walton
Vice President/Chief Financial Officer

Susan G. Rosenthal
Vice President/General Counsel

BOARD OF DIRECTORS

Jamie Rubin, Chairperson
Fay Fryer Christian
Dr. Katherine Teets Grimm
David Kraut
Mary Beth Labate
Howard Polivy
Michael Shinozaki
Margaret Smith

**MINUTES OF THE JUNE 25, 2015 MEETING OF THE
ROOSEVELT ISLAND OPERATING CORPORATION
BOARD OF DIRECTORS**

A meeting of the Board of Directors was held at the Cultural Center Theater, 548 Main Street, Roosevelt Island, New York, on June 25, 2015 at 5:30 p.m.¹

Directors Present:

Meghan Anderson	Representing Darryl C. Towns, RIOC Chair and Commissioner, the New York State Division of Housing and Community Renewal
Michael Kendall	Representing Mary Beth Labate, Director, the New York State Division of Budget
Fay Fryer Christian ²	Director
Dr. Katherine Teets Grimm	Director
David Kraut	Director
Howard Polivy	Director
Michael Shinozaki	Director
Margaret Smith	Director

Officers and Staff Attending:

Charlene M. Indelicato	President/Chief Executive Officer
Susan G. Rosenthal	Vice President/General Counsel
Frances A. Walton	Vice President/Chief Financial Officer
John Bost	Incoming Director, Engineering
Arthur G. Eliav	Associate General Counsel
Robert Greene	Senior Project Manager
Muneshwar Jagdharry	Comptroller
Claudia McDade	Director, Human Resources
Cyril Opperman	Director, Island Operations
Gretchen Robinson	Compliance Officer
Indranie Sanichar	Director, Information Technologies
Erica Spencer-El	Community Relations Specialist
Lada V. Stasko	Assistant General Counsel

Others Attending:

Douglas E. Zimmerman	Toski & Co., CPAS, P.C., Managing Director
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¹ The RIOC Board Meeting commenced following a public comment period. The public comment period was not part of the meeting.

² Ms. Christian arrived during the discussion of item #8 of new business.

1 Ms. Anderson called the Board meeting to order at 5:35 p.m. The roll was called and a
2 quorum found to be assembled and present.

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6 **APPROVAL OF MINUTES**

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8 The first item of business was the approval of the minutes of the May 21, 2015 meeting
9 of the RIOC Board of Directors.

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11 The proposed draft of the May 21, 2015 Board meeting minutes had been previously
12 distributed to all Board members for their consideration. Upon a motion duly made concerning
13 the minutes of May 21, 2015 meeting, seconded and carried by unanimous vote in favor (Ms.
14 Anderson, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the
15 minutes were **APPROVED**, and ordered filed.

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19 **NEW BUSINESS ITEM #1**

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21 The first item of new business was the presentation of RIOC's Audited Financial
22 Statements for Fiscal Year 2014-15.

23
24 Mr. Zimmerman, on behalf of the external auditors, presented a summary of the key
25 findings in the accounting report. The external auditors issued an unmodified opinion. No
26 exceptions were noted in the preparation of the underlying accounting records that deviated from
27 the generally accepted accounting principles. The report showed that as of March 31, 2015,
28 RIOC's total assets were \$131.5 million, and its total liabilities were \$33.5 million, resulting in a
29 total net position of \$97 million. The report also reflected that as of March 31, 2015, RIOC's
30 total operating revenue had increased 66.1% from the previous year. Furthermore, the report
31 showed a 3% increase in RIOC's total operating expenses, including depreciation, from the
32 previous year.

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36 **NEW BUSINESS ITEM #2**

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38 The second item of new business was the approval of Report on Procurement Contracts
39 for Fiscal Year Ending March 31, 2015

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41 Mr. Jagdharry presented the annual procurement report. Mr. Polivy noted that report
42 formatting is mandated by the State requirements. Mr. Polivy also stated that this matter was
43 discussed at the Audit Committee meeting on June 22, 2015 during which questions were
44 answered to the Committee's satisfaction.

1 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
2 Anderson, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the
3 following resolution was ADOPTED:
4

5 **PROPOSED RESOLUTION**
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7 **APPROVAL OF REPORT ON PROCUREMENT**
8 **CONTRACTS FOR FISCAL YEAR ENDING MARCH 31, 2015**
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11 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
12 State of New York, as follows:
13

14 Section 1. that the report of procurement contracts for fiscal year ending March 31,
15 2015 (the "Procurement Contract Report") and the Guidelines Regarding
16 the Use, Awarding, Monitoring and Reporting of Procurement Contracts,
17 annexed hereto, are hereby approved, and the Procurement Contract
18 Report may be submitted to the Division of the Budget, the Department of
19 Audit and Control, the Senate Finance Committee, the Assembly Ways
20 and Means Committee, and the Department of Economic Development,
21 and any other governmental entity as required by law;
22

23 Section 2. that the President/Chief Executive Officer or her designee is hereby
24 authorized to take such actions and execute such instruments as deemed
25 necessary to effectuate the foregoing;
26

27 Section 3. that this resolution shall take effect immediately.
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31 **NEW BUSINESS ITEM #3**
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33 The third item of new business was the approval of Report on Investments for Fiscal
34 Year Ending March 31, 2015.
35

36 Mr. Jagdharry presented the annual investment report, which showed a total investment
37 income of \$137,833.00 for the fiscal year ending March 31, 2015. Mr. Polivy noted that RIOC
38 adheres to the Investment Guidelines, which were also provided to the Board for its review and
39 approval. Mr. Polivy also noted that this matter was discussed at an earlier Audit Committee
40 meeting during which questions were answered to the Committee's satisfaction.
41

42 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
43 Anderson, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the
44 following resolution was ADOPTED:
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PROPOSED RESOLUTION

APPROVAL OF REPORT ON INVESTMENTS
FOR FISCAL YEAR ENDING MARCH 31, 2015

RESOLVED by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York, as follows:

Section 1. that the report of the corporation’s investments for fiscal year ending March 31, 2015 (the “Investment Report”), and the Investment Guidelines, annexed hereto, are hereby approved, and the Investment Report may be submitted to the NYS Division of the Budget, the Department of Audit and Control, the Senate Finance Committee and Assembly Ways and Means Committee, and any other governmental entity as required by law;

Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to take such actions and execute such instruments as deemed necessary to effectuate the foregoing;

Section 3. that this resolution shall take effect immediately.

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NEW BUSINESS ITEM #4

The fourth item of new business was the approval of Property Report for Fiscal Year Ending March 31, 2015.

Mr. Jagdharry presented the property report for fiscal year ending March 31, 2015. He noted that there were no qualifying property dispositions during the above fiscal year. Mr. Polivy noted that this matter was also discussed at an earlier Audit Committee meeting in which there was discussion about what constitutes property for the purpose of state reporting requirements.

Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms. Anderson, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the following resolution was ADOPTED:

PROPOSED RESOLUTION

APPROVAL OF PROPERTY REPORT
FOR FISCAL YEAR ENDING MARCH 31, 2015

RESOLVED by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York, as follows:

1
2 Section 1. that the Property Report for fiscal year ending March 31, 2015, and the
3 Guidelines Regarding Acquisition and Disposal of Property, annexed
4 hereto, are hereby approved and may be furnished to the State
5 Comptroller, the Director of the Budget, the Commissioner of General
6 Services, the Majority Leader of the Senate, the Speaker of the Assembly,
7 the Authorities Budget Office, and any other governmental entity as
8 required by law;

9
10 Section 2. that the President/Chief Executive Officer or her designee is hereby
11 authorized to take such actions and execute such instruments as deemed
12 necessary to effectuate the foregoing;

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14 Section 3. that this resolution shall take effect immediately.

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18 **NEW BUSINESS ITEM #5**

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20 The fifth item of new business was the approval of Annual Report for Fiscal Year Ending
21 March 31, 2015.

22
23 Mr. Jagdharry presented the annual report, and noted that it included the audited financial
24 statements, and the performance measure report, among other reports required by the Public
25 Authorities Law. According to Mr. Polivy, this report was reviewed by the Audit Committee.
26 Ms. Smith noted that she did not have a chance to review the report and will, therefore, abstain
27 from voting on this item.

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29 Upon a motion duly made, seconded and carried by six votes in favor (Ms. Anderson,
30 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, and Mr. Shinozaki) and one abstention (Ms.
31 Smith), the following resolution was ADOPTED:

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33 **PROPOSED RESOLUTION**

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35 **APPROVAL OF ANNUAL REPORT**
36 **FOR FISCAL YEAR ENDING MARCH 31, 2015**

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39 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
40 State of New York, as follows:

41
42 Section 1. that the Annual Report for fiscal year ending March 31, 2015, annexed
43 hereto, is hereby approved and may be submitted to the Governor, the
44 chairman and ranking minority member of the Senate Finance Committee,
45 the chairman and ranking minority member of the Assembly Ways and

1 Means Committee, the State Comptroller, the Authorities Budget Office,
2 and any other governmental entity as required by law;

3
4 Section 2. that the President/Chief Executive Officer or her designee is hereby
5 authorized to take such actions and execute such instruments as deemed
6 necessary to effectuate the foregoing;

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8 Section 3. that this resolution shall take effect immediately.
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12 **NEW BUSINESS ITEM #6**

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14 The sixth item of new business was the ratification of Service Agreement with Automatic
15 Data Processing (ADP) for Payroll Processing Systems.

16
17 Ms. McDade explained the benefits of ratifying the service agreement with ADP to
18 include ADP's upgraded system, which offers features that will assist RIOC in satisfying the
19 new compliance requirements under the Affordable Care Act. Ms. McDade noted that ADP has
20 been RIOC's payroll processing provider for over 18 years, and as such, has maintained an
21 extensive database of RIOC's employment records. In response to Mr. Polivy's inquiry, Ms.
22 McDade stated that the upgraded system would contain features allowing for employee review.
23 The added cost for the upgraded system is \$12,507.00.
24

25 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
26 Anderson, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the
27 following resolution was ADOPTED:
28

29 **PROPOSED RESOLUTION**

30
31 **RATIFICATION OF SERVICE AGREEMENT WITH**
32 **AUTOMATIC DATA PROCESSING (ADP) FOR PAYROLL PROCESSING SYSTEMS**
33

34
35 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
36 State of New York ("RIOC"), as follows:
37

38 Section 1. that the Service Agreement with Automatic Data Processing (ADP) for payroll
39 processing systems, upon such terms and conditions substantially similar to those
40 outlined in the Memorandum from Claudia McDade to the Board of Directors
41 dated June 2, 2015, is hereby ratified;

42
43 Section 2. that the President/Chief Executive Officer or her designee shall take such actions
44 and/or execute such instruments as necessary to effectuate the foregoing;

45
46 Section 3. that this resolution shall take effect immediately.

1 **NEW BUSINESS ITEM #7**

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3 The seventh item of new business was the authorization to amend contract with Attr
4 Enterprises, Inc. for the Rehabilitation of Roosevelt Island Bus Garage/Warehouse.

5
6 Mr. Greene went over the history of the project and noted that it had been affected by
7 permitting issues, as well as structural defects which were discovered during construction. He
8 explained that one defect in particular, extensive cracking in the floor structure, was unforeseen
9 and thus necessitated a new proposal to remedy the defect. Mr. Greene went over the terms of
10 the change order and noted that the Engineering Department reviewed the change order and was
11 satisfied. Mr. Shinozaki expressed concern over the reasonableness of the cost of the equipment
12 rentals. Ms. Indelicato noted that the reasonableness of the rental prices would be reviewed. In
13 response to a question from Mr. Shinozaki, Ms. Indelicato noted that the workers would be paid
14 a prevailing wage.

15
16 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
17 Anderson, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the
18 following resolution was ADOPTED:

19
20 **PROPOSED RESOLUTION**

21
22 **AUTHORIZATION TO AMEND CONTRACT WITH ATTRI ENTERPRISES, INC. FOR**
23 **THE REHABILITATION OF ROOSEVELT ISLAND BUS GARAGE/WAREHOUSE**
24

25
26 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
27 State of New York (“RIOC”), as follows:

28
29 Section 1. that RIOC is hereby authorized to amend the contract with Attr Enterprises, Inc.
30 for the rehabilitation of Roosevelt Island Bus Garage/Warehouse upon such terms
31 and conditions substantially similar to those outlined in the Memorandum from
32 James Mortimer to Charlene M. Indelicato/Board of Directors dated June 2, 2015,
33 attached hereto;

34
35 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to
36 take such actions and execute such instruments as she deems necessary to
37 effectuate the foregoing; and

38
39 Section 3. that this resolution shall take effect immediately.

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43 **NEW BUSINESS ITEM #8**

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45 The eighth item of new business was the authorization to amend contract with Wank
46 Adams Slavin Associates, LLP for Tram Station Platform Repair Design.

1 Mr. Greene went over the history of the project and explained the need for the
2 amendment. This supplemental task order would put the total contract amount over the \$50,000
3 threshold, and necessitate board approval. The Engineering Department reviewed the work order
4 and was satisfied. Ms. Smith expressed unease over the timing of the survey. Specifically, she
5 noted that the survey should have been conducted before awarding the contract rather than after.
6 Mr. Greene explained that the need for the additional work did not become apparent during the
7 initial inspections. Mr. Shinozaki inquired into whether RIOC can recover the cost of the repair
8 work from the contractors who were responsible for the present damage. Ms. Indelicato stated
9 that she and the General Counsel would look into this matter, however, at this time, the work
10 should proceed. In response to a question posed by Mr. Shinozaki, Mr. Greene stated that the
11 defect was not worsened during the inspection process.

12
13 Upon a motion duly made, seconded and carried by seven votes in favor (Ms. Anderson,
14 Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, and Mr. Shinozaki) and one vote
15 against (Ms. Smith), the following resolution was ADOPTED:

16
17 **PROPOSED RESOLUTION**

18
19 **AUTHORIZATION TO AMEND CONTRACT WITH WANK ADAMS SLAVIN**
20 **ASSOCIATES, LLP FOR TRAM STATION PLATFORM REPAIR DESIGN**
21

22
23 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
24 State of New York (“RIOC”), as follows:

25
26 Section 1. that RIOC is hereby authorized to amend the contract with Wank Adams Slavin
27 Associates, LLP for Tram station platform repair design upon such terms and
28 conditions substantially similar to those outlined in the Memorandum from James
29 Mortimer to Charlene M. Indelicato/Board of Directors dated June 4, 2015,
30 attached hereto;

31
32 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to
33 take such actions and execute such instruments as she deems necessary to
34 effectuate the foregoing; and

35
36 Section 3. that this resolution shall take effect immediately.

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40 **NEW BUSINESS ITEM #9**

41
42 The ninth item of new business was the authorization to enter into a contract with Active
43 Fire Control, Inc. for fire extinguishers maintenance.
44

1 Mr. Greene explained the necessity of this contract and went over the procurement. Mr.
2 Greene discussed the terms of the contract. Ms. Smith was concerned with the fact that only two
3 vendors submitted proposals.
4

5 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
6 Anderson, Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and
7 Ms. Smith), the following resolution was ADOPTED:
8

9 **PROPOSED RESOLUTION**

10 **AUTHORIZATION TO ENTER INTO CONTRACT WITH ACTIVE FIRE CONTROL, INC.**
11 **FOR FIRE EXTINGUISHERS MAINTENANCE**
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16 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
17 State of New York (“RIOC”), as follows:
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19 Section 1. that RIOC is hereby authorized to enter into a contract with Active Fire Control,
20 Inc. for fire extinguishers maintenance, upon such terms and conditions
21 substantially similar to those outlined in the Memorandum from James Mortimer
22 to Charlene M. Indelicato dated June 4, 2015, attached hereto;
23

24 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to
25 take such actions and execute such instruments as she deems necessary to
26 effectuate the foregoing; and
27

28 Section 3. that this resolution shall take effect immediately.
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32 **NEW BUSINESS ITEM #10**
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34 The tenth item of new business was the authorization to enter into a design-build contract
35 with Safe Tech USA, LTD for Good Shepherd Community Center Fire Alarm Project.
36

37 Mr. Greene explained the necessity of this contract and went over the procurement. He
38 noted that the contract involved designing and building an approved fire alarm system for the
39 Good Shepherd Community Center. Mr. Shinozaki expressed concern over compliance with
40 historical preservation rules, access to the center, and whether there would be any time during
41 which the center would be without a working fire alarm. Ms. Indelicato stated that the Center
42 would not be without a working fire alarm and that the use of the Center would have to be
43 coordinated around construction. In response to Ms. Smith’s inquiry, Mr. Greene stated that the
44 reason for the significant variation in the two bid prices was likely due to a difference in the
45 respective bidders’ labor costs.
46

1 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
2 Anderson, Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and
3 Ms. Smith), the following resolution was ADOPTED:
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5 **PROPOSED RESOLUTION**
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7 **AUTHORIZATION TO ENTER INTO DESIGN-BUILD CONTRACT WITH SAFE TECH**
8 **USA, LTD FOR GOOD SHEPHERD COMMUNITY CENTER FIRE ALARM PROJECT**
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12 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
13 State of New York (“RIOC”), as follows:
14

15 Section 1. that RIOC is hereby authorized to enter into a design-build contract with Safe
16 Tech USA, LTD for Good Shepherd Community Center fire alarm project, upon
17 such terms and conditions substantially similar to those outlined in the
18 Memorandum from James Mortimer to Charlene M. Indelicato dated June 2,
19 2015, attached hereto;
20

21 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to
22 take such actions and execute such instruments as she deems necessary to
23 effectuate the foregoing; and
24

25 Section 3. that this resolution shall take effect immediately.
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29 **NEW BUSINESS ITEM #11**
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31 The eleventh item of new business was the authorization to enter into a contract with R J
32 Green Construction Corp. for Roosevelt Island Tram Station Roof Rehabilitation and Staircase
33 Roofing Project.
34

35 Mr. Greene went over the history of the project and went over the procurement. He noted
36 that the original lowest bidder, Shawn Construction, withdrew its proposal after a post-bid
37 meeting. Mr. Greene noted that the contract involved staircase and roof repairs. Mr. Shinozaki
38 expressed concern over the potential issue with obtaining permits based on similar issues in the
39 past. Mr. Greene and Ms. Indelicato stated that the issues in the past have been addressed to the
40 extent possible. In response to Mr. Polivy’s inquiry, Mr. Greene stated that he did not anticipate
41 a significant Tram service outage. In response to Mr. Shinozaki’s inquiry, Ms. Indelicato stated
42 that a decision to close the Tram for repairs or conduct repairs at night would be made if the
43 circumstances required such a decision.
44

1 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
2 Anderson, Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and
3 Ms. Smith), the following resolution was ADOPTED:
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5 **PROPOSED RESOLUTION**
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7 **AUTHORIZATION TO ENTER INTO CONTRACT WITH**
8 **R J GREEN CONSTRUCTION CORP. FOR ROOSEVELT ISLAND TRAM STATION ROOF**
9 **REHABILITATION AND STAIRCASE ROOFING PROJECT**
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13 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the
14 State of New York (“RIOC”), as follows:
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16 Section 1. that RIOC is hereby authorized to enter into a contract with R J Green
17 Construction Corp. for Roosevelt Island Tram Station Roof Rehabilitation and
18 Staircase Roofing Project, upon such terms and conditions substantially similar to
19 those outlined in the Memorandum from James Mortimer to Charlene M.
20 Indelicato dated June 3, 2015, attached hereto;
21

22 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to
23 take such actions and execute such instruments as she deems necessary to
24 effectuate the foregoing; and
25

26 Section 3. that this resolution shall take effect immediately.
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30 **NEW BUSINESS ITEM #12**
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32 The twelfth item of new business was the authorization to enter into a contract with
33 Everbridge, Inc. for the Public Notification System.
34

35 Ms. Spencer-El went over the history of the pilot program. She explained the success of
36 the program and the benefits it offers. She explained that the system provides a more robust and
37 reliable method of communication capable of providing a web based administrative portal and
38 content management system. Ms. Spencer-El noted that since its inception, the number of
39 subscribers to RIOC advisories had increased by 40%. Ms. Spencer-El described the terms of the
40 contract. In response to Ms. Smith’s inquiry, Ms. Spencer-El stated that there is no additional
41 charge for additional subscribers so long as capacity is not exceeded. Ms. Indelicato noted that
42 outreach efforts to residents will increase if the program is adopted.
43

44 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
45 Anderson, Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and
46 Ms. Smith), the following resolution was ADOPTED:

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PROPOSED RESOLUTION

AUTHORIZATION TO ENTER INTO CONTRACT WITH
EVERBRIDGE, INC. FOR PUBLIC NOTIFICATION SYSTEM

RESOLVED by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York (“RIOC”), as follows:

Section 1. that RIOC is hereby authorized to enter into a contract with Everbridge, Inc. for Public Notification System, upon such terms and conditions substantially similar to those outlined in the Memorandum from Erica Spencer-EL to Charlene M. Indelicato/Board of Directors dated June 9, 2015, attached hereto;

Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to take such actions and execute such instruments as she deems necessary to effectuate the foregoing; and

Section 3. that this resolution shall take effect immediately.

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NEW BUSINESS ITEM #13

The thirteenth item of new business was the ratification of the contract with SimplexGrinnell for fire alarm system maintenance services at Sportspark.

Ms. Indelicato explained that RIOC already contracted with SimplexGrinnell for the maintenance of the fire alarm system at Sportspark. Ms. Indelicato noted that this matter should have been brought to the Board earlier. She also noted that SimplexGrinnell implemented the fire alarm and are best suited to maintain it.

Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms. Anderson, Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and Ms. Smith), the following resolution was ADOPTED:

PROPOSED RESOLUTION

RATIFICATION OF CONTRACT WITH SIMPLEXGRINNELL FOR
FIRE ALARM SYSTEM MAINTENANCE SERVICES AT SPORTSPARK

RESOLVED by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York (“RIOC”), as follows:

1 Section 1. that the contract with SimplexGrinnell for fire alarm system maintenance services
2 at Sportspark, upon the terms and conditions substantially similar to those
3 outlined in the Memorandum from Eddie Perez to Charlene M. Indelicato/Board
4 of Directors dated June 15, 2015, is hereby ratified;

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6 Section 2. that the President/Chief Executive Officer or her designee shall take such actions
7 and/or execute such instruments as necessary to effectuate the foregoing; and
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9 Section 3. that this resolution shall take effect immediately.
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12 13 **PRESIDENT'S REPORT**

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15 Ms. Indelicato thanked and commended the RIOC staff for its commitment and effort in
16 making various Island events a success. She also noted that a 4th of July fireworks event would
17 be held at South Point Park and that Four Freedoms Park would be open as well. She stated that
18 more details would follow. Ms. Indelicato also stated that she believed, after reviewing the safety
19 plans, that the event would be safe and fun.
20

21 * * *

22 23 **COMMITTEE REPORTS**

24 25 **OPERATIONS ADVISORY COMMITTEE**

26
27 Mr. Shinozaki stated that the Operations Advisory Committee met on June 22, 2015. The
28 Committee reviewed current projects, and discussed Seawall and Railings issues. The Committee
29 also discussed July 4th events.
30

31 **AUDIT COMMITTEE**

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33 Mr. Polivy stated that the Audit Committee met on June 22, 2015. The Committee
34 discussed the following items: RIOC's Audited Financial Statements for Fiscal Year 2014-15;
35 Report on Procurement Contracts for Fiscal Year Ending March 31, 2015; Report on Investments
36 for Fiscal Year Ending March 31, 2015; Property Report for Fiscal Year Ending March 31, 2015;
37 and Annual Report for Fiscal Year Ending March 31, 2015.
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39 **GOVERNANCE COMMITTEE**

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41 Ms. Smith stated that the Governance Committee did not meet.
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43 **REAL ESTATE DEVELOPMENT ADVISORY COMMITTEE**

44
45 Mr. Polivy stated that the Real Estate Development Advisory Committee did not meet.
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1 **PUBLIC SAFETY REPORT**

2
3 Ms. Anderson noted that the Public Safety Report was included in the Board package.
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6 **FINANCIAL REPORT**

7
8 Ms. Anderson noted that the Financial Report was included in the Board package.
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12 Upon a motion duly made, seconded and carried by unanimous vote in favor (Ms.
13 Anderson, Mr. Kendall, Ms. Christian, Dr. Grimm, Mr. Kraut, Mr. Polivy, Mr. Shinozaki and
14 Ms. Smith), the meeting was adjourned at 7:00 p.m.
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17 Susan G. Rosenthal, Secretary